

Mercy Anderson HealthPlex Sports Camp Information

GENERAL INFORMATION

The Mercy HealthPlex Anderson Sports Camp is held at 7495 State Rd. Camp hours are 9:00 a.m. – 12:00 p.m. To reach the summer camp by phone, call 624-1871.

CANCELLATIONS

There is a \$50 cancellation fee for each week cancelled. The balance may be refunded or transferred to other weeks by request only. All requests must be made by the Thursday prior of the week you are cancelling.

ABSENCE, ARRIVAL & DEPARTURE

If your child cannot attend camp due to an illness or an unforeseen occurrence, parents should contact the KidTown main desk by 9:00 a.m., 624-1893. A voice mail message is acceptable.

Parents must drop off & pick up their child each day. Parents are required to personally sign in & sign out their child with Camp Staff immediately upon arrival and at departure. Please have a photo ID with you when you pick up your child. Until the staff recognizes you, they will ask for an ID. If someone other than yourself is picking up your child, they must be listed on the Alternate Adult Waiver. Please inform them to have their ID.

Basketball Camps ends at 12:00 p.m. Picking up your child after this time may result in late fees.

WHAT TO BRING EACH DAY

- Filled Water bottle (Please label with full name)
- Children should **NOT** wear strapless shoes, sandals or dress shoes, as they are dangerous during active play.
- Basketball
- Snack (Please no peanuts or treenuts)

POLICIES

DISCIPLINE

The staff will focus on positive reinforcement and constructive suggestions as a discipline policy; desirable behavior is rewarded with positive reinforcement. If a child exhibits undesirable behavior, the staff will help the child verbalize his/her feelings to arrive at an understanding of a better way to handle the situation. Staff will issue three warnings to a camper before placing the camper in time-out for general misbehavior. We look for and praise good behavior, rather than focus on bad behavior. However, behavior that is disruptive to other campers is not acceptable: this determination is at the staff's discretion.

Any negative action that relates to the child's behavior and/or endangers the safety of him/herself or the other children enrolled in camp may/will result in the following steps being taken:

1st step: Verbal warning(s)

2nd step: Timeout and parental notification of issue.

3rd step: Record of Corrective Action Form. Parents may be asked to pick up their child early from camp.

The staff may skip steps if the seriousness of the offense warrants. Example: bullying or fighting. If a camper receives three Record of Corrective Action forms, they will be removed from the program. When a child is suspended from camp or removed from the program, no refund is issued. Once a child is removed from the program, future enrollment into that program will not be accepted.

MEDICATION

Prescription medication can be administered to a non-contagious child only after the parent has completed and signed a *Request for Administration of Medication* form. Medication needs to be sent in its original container with your child's name clearly marked on it. A note from the physician or parent and the *Request for Administration of Medication* form must be signed for the administration of over the counter drugs (Tylenol). The Camp Health Care Manager will note administration details of medicine on the medication form.

IN CASE OF ILLNESS

Any child suspected of having strep throat, a fever of 100 degrees or above, diarrhea, severe coughing, difficulty breathing, yellowish skin or eyes, conjunctivitis, infected or untreated skin patches, unusually dark urine &/or gray or white stool, a stiff neck or lice must be removed immediately from the program. It is the responsibility of the parent/guardian, upon notification from staff, to pick up the child as soon as possible. A written notice will also be sent home with your child; parents must also inform us if their child has contracted a communicable disease.